

# TC-Programme Cycle Management Framework (PCMF)

## IT Framework

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**IAEA**

International Atomic Energy Agency

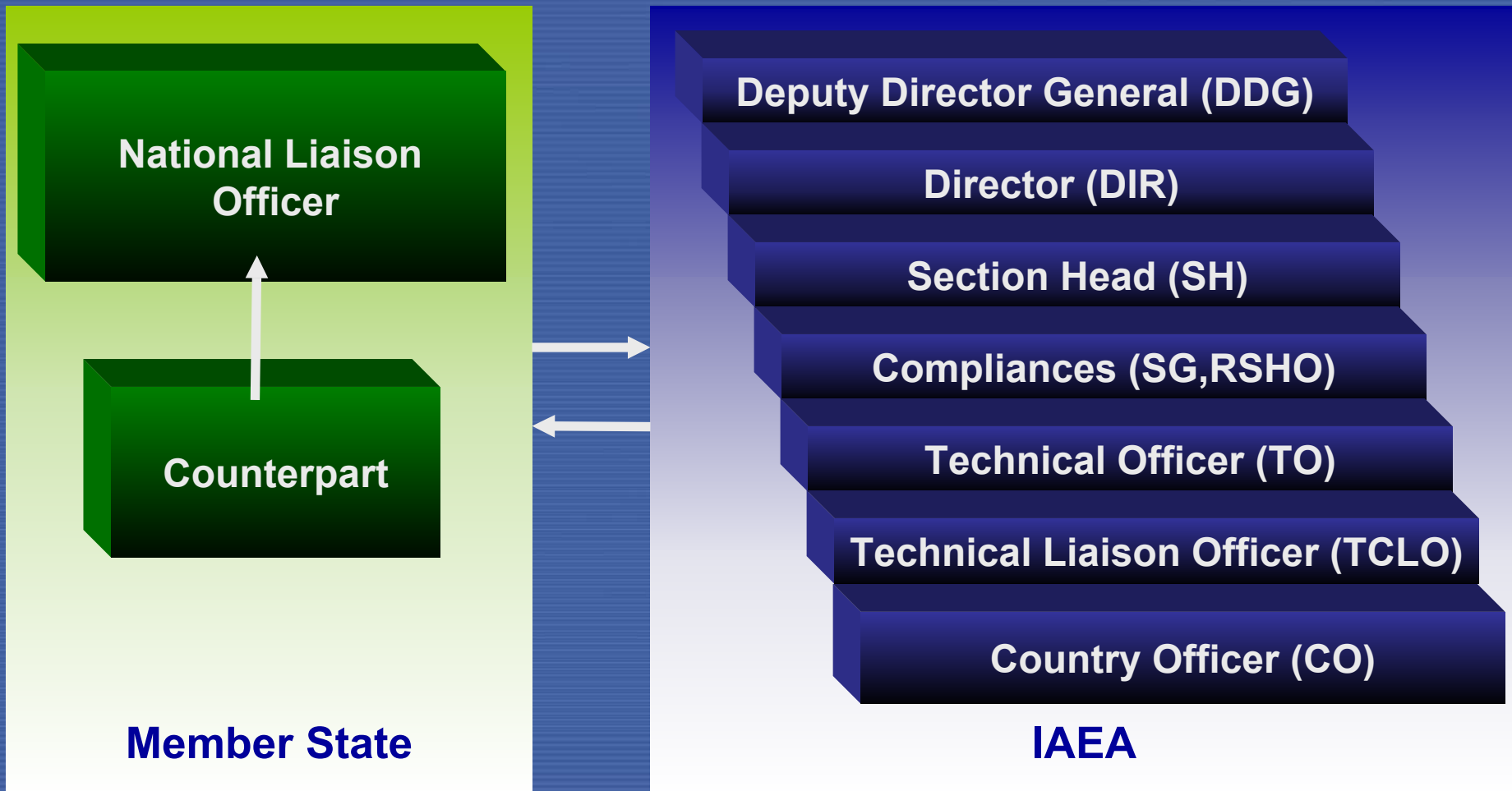
# Salient features of PCMF- Draft Version

- **Web enabled - Web browser required for accessing the system**
- **Allows download of project concept templates (national and regional)**
- **Uses collaborative features such as document management, discussion forums, e-mailing tools for effective collaboration between the project stakeholders**
- **Uses personalisation features : Provides the user logged in access to tools within his/her portfolio**
- **Provides a central repository of project concept related information**

# Salient features of PCMF- Draft Version

- Links and access to various tools such as TC-PRIDE
- The system provides off-line features and hence addresses needs of MS with limited IT capabilities
- Effective communication and collaboration between internal and external stakeholders improves transparency in the process
- Will gradually evolve to support processes during project formulation
- User-friendly and intuitive

# PCMF Stakeholders



# PCMF Stakeholders

- **Counterpart (CP)**  
Source/originator of project concept; submits concept to NLO
- **National Liaison Officer (NLO)**  
NLO is the official interface for concept submission (uploads concept into system for CO consideration); prioritises pre-qualified concepts against national programme priorities
- **Country Officer (CO)**  
CO evaluates concept against TC criteria & CPF; sends to TO through TCLO, RSHO & SG  
CO makes decision to proceed or not with concept, taking responses into account
- **Technical Liaison Officer (TCLO)**  
Allocates TO
- **Technical Officer (TO)**  
TO evaluates against technical criteria; indicates if field mission is required; recommends concept
- **SG, RSHO**  
Review concept with regard to mandatory requirements
- **Section Head (SH)**  
Reviews accepted concepts from CO and clears (pre-qualify)
- **DIR-TC**  
Reviews accepted concepts per country and estimated country budget  
Consults with DIR-TD on technical human resources required to back stop concept
- **Director TD**  
Consults with DIR-TC and TOs on concept trend implications
- **DDG-TC**  
Reviews programmes at regional level and allocates resources according to TC priorities and strategy

# Practical Considerations

- System can be accessed by accessing the URL:  
<http://pcmf.iaea.org>
- Authentication based on the TC-PRIDE User ID and Password. Each user must have the credentials before using the system.
- Registration of users are done centrally at the IAEA secretariat. Hence 'new' users must be communicated to the TC help line and support.
- The system would allow project counterparts to initiate project concepts through the system after appropriate consent of NLOs

# Practical Considerations – Contd.

- Users are strongly encouraged to use the system for communication, allowing building up of repository and knowledge base
- In case support/help is required, please click on the link provided in the PCMF Home page (<http://pcmf.iaea.org>)
- The system will be continuously enhanced to support further processes during the planning and formulation phases. This would be communicated through email and published on the website.



# Minimum system requirements

- **Web Browser:**  
**Internet Explorer 6.x or FireFox 1.x**
- **Screen Resolution:**  
**800 by 600 (Required)**  
**1024 by 768 (Recommended)**
- **Memory 128 MB RAM**
- **Microsoft Office 2000 (For using Word Templates)**
- **56.6 Kbps Internet Connectivity**



# Demonstration


## [Programme Cycle Management Framework \(PCMF\)](#)

(Click on the link above)

# Screen snapshots of PCMF- draft version .....

# PCMF Home

Link to View the List of Concepts

**IAEA.org**  
International Atomic Energy Agency

TC Programme Cycle Management Framework

Welcome: Subramanian, Narayana. Monday, May 02, 2005

Logout

Home My Concepts

### Introduction

The Programme Cycle Management Framework leverages Information Technology by introducing a Virtual Workspace accessible to all project stakeholders.

A virtual workspace will be created for every project, providing users with access to all the identified planning and formulation tools. It will function as a single interface to all the participants of the system requiring access to documents, discussion forums and existing TC web systems/databases.

The goal of the system is to support the evolution of project concepts into completely formulated TC projects. Upon agreement of the proposed programme cycle framework, the IT phases and milestones will be identified and scoped with associated resource requirements.

It is envisaged that components will be released as required in a phased manner, i.e. the portal with full functionality will not be available from day one, however as the various components are deployed, they will contribute to the overall functioning of the system as well as working on an independent basis.

### Concept Document Download

For those countries who do not want to complete their Technical Cooperation concept submissions on-line a word template document version has been created.

The word document template document is compatible with Microsoft Word 2000 and above.

To download the National Concept word template please select the "National Project Concept Form" link from the box on the right. Right click on the link and from the pop-up menu choose "Save Target As..." to save the document to your computer.

To download the Regional Concept word template please select the "Regional Project Concept Form" link from the box on the right. Right click on the link and from the pop-up menu choose "Save Target As..." to save the document to your computer.

Once the template has been completed, please login to the system and upload the completed document.

### Concept Document Upload

To Upload Click the following Link - **Upload Concept**

The file name of the word document uploaded must begin with the following string of character "tc\_project\_concept". For example a word document with the following name, "tc\_project\_concept\_ver1.doc" will be uploaded successfully.

#### Template Downloads

**Download National Project Concept Form**  
(As Word 2000 doc)

- [English]

**Download Regional Project Concept Form**  
(As Word 2000 doc)

- [English]

Link to Upload the Concepts

Regional Concept Template

National Concept Template

# Key functions in the Concept List

Country Name

Link to CPF

User Name


Welcome: Subramanian, Narayana.

IAEA.org  
International Atomic Energy Agency

TC Programme Cycle Management Framework

Home > My Concepts

Concept List

ConceptID	Type	Title	Status
<b>Philippines</b>			
PHI2005001		TEST Concept	Uploaded By CP
Total No. of concepts		1	
Total No. of concepts of all countries		1	

Concept ID

Offline Concept

# Key functions in the Concept Detail

Concept Team Member

Concept Team Role

Link to List of Concepts

The screenshot displays the IAEA TC Programme Cycle Management Framework interface. At the top, the IAEA logo and 'IAEA.org International Atomic Energy Agency' are on the left, and the title 'TC Programme Cycle Management Framework' with a breadcrumb 'Home > My Concepts' is on the right. Below this, there are two main sections: 'Concept Team' and 'Concept Document'. The 'Concept Team' section contains a table with columns 'Name' and 'Role'. The 'Concept Document' section includes a 'View Concept List' link, a document icon, and fields for 'Concept No:', 'Region:', 'Title:', 'Description:', 'Keywords:', 'Uploaded Date:', and 'Uploaded By:'. At the bottom of the 'Concept Document' section are three links: 'Download Document', 'Add Version', and 'History'.

Name	Role
Stewart, John Charles	CP
Kim, Byung-Koo	DIR
Cetto, Ana Maria	DDG
Chupov, Andrew	POF
Cardoso Cabezon, Alain Jorge	POF

**Concept Document**

[View Concept List](#)

**Concept No:** RER2005001  
**Region:** REGIONAL EUROPE  
**Title:** [Regional Concept for Europe](#)  
**Description:** This is a regional concept...  
**Keywords:** Concept for Region  
**Uploaded Date:** 2005-04-20  
**Uploaded By:** STEWARTJ

[Download Document](#) [Add Version](#) [History](#)

Download Current Concept

Add a Version to Current Concept

View of all the various versions of Concept

# Discussions Module

Link to Start/Add a New Discussion



Concept Discussion

[Add New Discussion](#)

- [-] TEST Nuke, from John Charles Stewart, posted 4/18/2005 10:35 AM
  - Re:TEST Nuke, from Krishnan Gokul Kartik, posted 2005-04-18 10:39:16
- [+] New Test Thread, from Krishnan Gokul Kartik, posted 2005-04-18 10:39:50

Reply to an existing Thread

# Concept Related Documents Module

Link to Add a New Document

Concept Related Documents					
<a href="#">Add New Document</a>					
Title	Owner	Last Updated	Size (KB)		
Traces of Radiation on the Field	STEWARTJ	2005-05-02	98.82	<a href="#">Download</a>	

Download the Displayed Document



# Future versions of PCMF

- **Version 1.0**
  - Online data input for project concept details
  - Electronic workflow process during appraisals of project concepts
  - Reports and reporting tools
  - Expected completion date : June 2005
- **Future versions**
  - Support collaboration between project team members during formulation
  - Evolution of information from the project concepts to the formulation phase

# Future versions of PCMF

- **Future versions (Contd.)**
  - **Electronic workflow process supporting appraisals during project formulations**
  - **Collaborative workplans**
  - **Further tools available for financial planning and budgeting during project formulations**
  - **Generation of project documents-summary and detail**
  - **Supports communication and collaboration during all the processes of project formulation**
  - **Reports and reporting tools available**

# Thanks!

For questions, you can reach me at  
[N.M.Subramanian@iaea.org](mailto:N.M.Subramanian@iaea.org)