



Provisional Prospectus of  
**RCA/UNDP Project Annual Review Meeting 2012**

**1. Project Title**

"Promoting and Accelerating Nuclear SPECT/PET Imaging Technologies in the Region"

**2. Venue**

Cebu, the Philippines

**3. Dates**

7 - 8, November 2012

**4. Background Information**

The Annual Review Meeting of the project was held on 20-21 December 2012, in Kota Kinabalu, Malaysia. As decided at the meeting, RCA/UNDP Project Regional Training Courses in combination of the basic training and on-site training were conducted from 18 June to 6 July 2012 at Seoul National University Bundang Hospital, Republic of Korea.

**5. Objectives**

In accordance with the 2012 RCA-UNDP Project Regional training courses and 2012 Work Plan, it is significant to review the progress of the project and set 2013 work plan to ensure successful completion of the project.

The main objectives of the meeting are;

- To evaluate outcomes of the project
- To prepare the Annual Report of the Project
- To discuss and set 2013 work plan of the Project
  - Regional Training Courses
  - 2013 National Work Plan
  - Establishment of an expert network for facilitating nuclear imaging technologists
  - Final Review Meeting
- To address any recommendations or remarks

## **6. Expected Output**

- Annual Review Meeting Report
- Detailed 2013 Work Plan and action items to be taken
- Recommendations for the next 2013 Work Plan

## **7. Participants**

- Lead Country Coordinator
- National Project Coordinators
- RCARO (Director, Head of Programme Division, Project Officer)
- Officers related to UNDP fund
- Invited experts from local and international organizations
- Other related stakeholders and end-users

## **8. Financial assistance**

Daily Substance Allowances (DSA), terminal allowance and a round-trip air ticket (economy class) will be provided to the participants of the meeting including Lead Country Coordinator, National Project Coordinators, and staff of RCARO and UNDP on the UNDP basis by the RCARO.

## **9. Other Coordination Matters (VISA and other information on logistics, etc.)**

The local host/organizer may issue, upon request, an invitation letter to those participants who need to obtain a visa to enter the hosting country (the Philippines). This invitation can serve as aid in the processing of visa application.

As the Secretariat of the Meeting, RCARO will provide further information regarding the administrative matters for the Meeting, in cooperation with the Host and the LCC.

RCARO will circulate the final Programme and participant information to participants when they are fixed.

## **10. Materials to be prepared by the participants;**

NPCs are to prepare Annual Report on activities and achievements of national work plan 2012, and 2013 national work plan as well as expected outcomes accordingly.

## **11. Organizer**

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### **Local Organizer:**

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